

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS QUARTERLY PROGRESS REPORT**

QUARTERLY REPORT No. 1 ✓

**REPORTING PERIOD – NOVEMBER 2, 2009
THROUGH DECEMBER 31, 2009**

for

**THE ALBION BROWNFIELD REDEVELOPMENT AUTHORITY
COOPERATIVE AGREEMENT #BF-00E95001-0**

JANUARY 29, 2010

Carlson Pe.

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELDS QUARTERLY PROGRESS REPORT**

**ALBION BROWNFIELD REDEVELOPMENT AUTHORITY
HAZARDOUS SUBSTANCES
BROWNFIELDS ASSESSMENT GRANT
COOPERATIVE AGREEMENTS BF-00E95001-0**

**Quarterly Report No. 1
November 2, 2009 through December 31, 2009**

1.0 INTRODUCTION

The Albion Brownfield Redevelopment Authority (ABRA) prepared the following Quarterly Progress Report to document activities under the ABRA's U.S. EPA Hazardous Substances Brownfields Assessment Grant Project (Grant). This report outlines activities and key measures documented from November 2, 2009 through December 31, 2009 (Reporting Period No. 1).

1.1 MODIFICATIONS TO THE WORK PLANS

The tasks reported within this Quarterly Report were conducted in accordance with the ABRA's work plan submitted to U.S. EPA. No modifications to the work plans were requested or made during Reporting Period No. 1.

2.0 ACTIVITIES FUNDED UNDER BROWNFIELDS ASSESSMENT GRANT

2.1 HAZARDOUS SITE ASSESSMENTS

The following activities have been completed or are being completed under the Grant.

TASK 1 – Inventory and Prioritization

During Reporting Period No. 1, no site inventory or prioritization activities were initiated under the Grant.

TASK 2 – Phase I Environmental Site Assessments (ESAs)

During Reporting Period No 1, the following Task 2 activity was conducted under the Grant:

- 1) The ABRA approved the use of grant funds to perform a Phase I ESA of the property located at 300 B Drive North, to support the purchase of this site. The Phase I ESA report was completed on December 10, 2009.

- 2) The ABRA approved the use of grant funds to perform a Phase I ESA of the property located at 1101 Industrial Avenue, to support the purchase of this site.

TASK 3 – Phase II Environmental Site Assessments (ESAs) and BEAs

During Reporting Period No 1, the following Task 3 activity was conducted under the Grant:

- 1) The ABRA's consultant initiated preparation of the QAPP.

TASK 4 – Cleanup and Remediation Planning

During Reporting Period No. 1, no Cleanup and Remediation Planning was initiated under the Grant.

TASK 5 – Community Involvement

During Reporting Period No. 1, no Community Involvement activities were conducted under the Grant.

TASK 6 – Programmatic Responsibilities

During Reporting Period No 1, the following Task 6 activity was conducted under the Grant:

- 1) The ABRA chose Soil and Materials Engineers, Inc. (SME) as their environmental brownfield consultant for the Grant.

3.0 ANTICIPATED GRANT-FUNDED ACTIVITIES FOR NEXT QUARTER

The following activities are anticipated during the next Quarterly Reporting Period (January 1, 2010 through March 31, 2010):

- Additional environmental due diligence activities are planned to facilitate purchase of the site at 1101 Industrial Drive.
- Conduct a community-wide kick-off meeting to introduce the Grant.

4.0 BUDGET STATUS

Expenditures incurred under the Grant during Reporting Period No. 1 include:

- (1) Phase I ESA for the 300 B Drive North property (\$2,600).
- (1) Phase I ESA for the 1101 Industrial Drive property (\$2,700).

Refer to Table 1.

TABLE 2
Quarterly Budget Report #6
Community Wide Brownfield Hazardous Substances Assessment Grant
Albion BRA
Cooperative Agreement #BF 00E60701
October 1, 2009 - December 31, 2009

Budget: Hazardous Substances (\$200,000)

Budget Categories	Task 1: Inventory and Prioritization				Task 2: Phase I ESAs				Task 3: Phase II ESAs and BEAs			
	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining
Personnel	\$2,000.00			\$2,000.00				\$0.00	\$0.00			\$0.00
Travel	\$400.00			\$400.00	\$0.00			\$0.00	\$0.00			\$0.00
Supplies	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00
Contractual	\$3,000.00			\$3,000.00	\$28,000.00	\$5,300.00	\$5,300.00	\$22,700.00	\$139,600.00			\$139,600.00
Other (legal)	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00
Total	\$5,400.00	\$0.00	\$0.00	\$5,400.00	\$28,000.00	\$5,300.00	\$5,300.00	\$22,700.00	\$139,600.00	\$0.00	\$0.00	\$139,600.00
	Task 4: Cleanup and Redevelopment Planning				Task 5: Community Involvement				Task 6: Programmatic Responsibilities			
	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining	\$ Budgeted	Cost Incurred this Quarter	Cost Incurred to Date	\$ Remaining
Personnel	\$0.00			\$0.00	\$4,000.00			\$4,000.00	\$3,300.00			\$3,300.00
Travel	\$0.00			\$0.00	\$0.00			\$0.00	\$3,600.00		\$0.00	\$3,600.00
Supplies	\$0.00			\$0.00	\$0.00			\$0.00	\$2,500.00			\$2,500.00
Contractual	\$7,000.00			\$7,000.00	\$2,500.00			\$2,500.00	\$4,100.00			\$4,100.00
Total	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$13,500.00	\$0.00	\$0.00	\$13,500.00

Total grant funds remaining: \$194,700.00

